

**HAZARD/ASPECT & RISK ASSESSMENT EXTERNAL CARRIER FORM**

**REGARDLESS OF THE PRIORITY LEVEL GIVEN TO THIS WORK, WORKING SAFELY IS THE TOP PRIORITY. ALWAYS FOLLOW THE SAFETY ABSOLUTES.**

Date:	Person Completing HARA:
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**EMERGENCY RESPONSE PLAN**

Emergency #:	Nearest Medical Assistance:	AED Location:
First Aid Location:	Fire Extinguisher Location:	Muster Point:
Communication Plan:	Contact Name and Number:	

Exact Location(s) for Emergency Response

**JOB PLANNING (IDENTIFY JOB STEPS AS REQUIRED)**

Job Steps	Hazards/Aspects	Controls	Risk Rating w/ Controls
LOADING/ UNLOADING			
DELIVERY / DRIVING			
OTHERS			

**IF JOB CONDITIONS CHANGE, REASSESS PRIOR TO PROCEEDING.  
CHANGES TO CONSIDER: WEATHER, PERSON IN CHARGE, SEQUENCE OF TASKS, NEW PEOPLE ON SITE, NEW HAZARDS/ASPECTS, etc.  
DOES EVERYONE KNOW ABOUT THE CHANGE AND ITS EFFECT ON THEM?**

Workers Present	Signature	Initials are required for jobs lasting multiple days or changes			
		MM DD HH : MM	MM DD HH : MM	MM DD HH : MM	MM DD HH : MM

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(Examples of Hazards and Controls)

Safety Hazard	Controls	Examples
Adverse Weather	Reschedule, PPE - Appropriate Clothing, Survival Kits, Communication Device	Exposure to Adverse Weather Conditions while Traveling or Working
Animals	Working Alone Standard, Situational Awareness	Wildlife and Domestic Animals (Pets)
Collision/ Crashing	Defensive Driving, Weather/Road Condition Reports, Communication Device, Seatbelts, Back-up Spotter, Powered Mobile Equipment Standard	Vehicle and Equipment Incidents
Dropping, Falling or Flying Objects	Load Securement, Housekeeping, PPE - Hard Hat/Eye Protection, Physical Barriers, Lift Plan	Object Propelled by Gravity, Equipment, Collisions, Unloading, Lifts
Falls from Heights	PPE - Fall Protection, Scaffolding, Safe Work Practices, Operation of Powered Mobile Equipment Standard, Proper Ladder/Rolling Stairs	Falls Greater than 3 Metres, Use of Aerial Devices
Fatigue	Fatigue Management, Rest Breaks, Anti-fatigue Matting/ Tools	Illness, Physical Work, Stress
Heat/Cold	PPE - Appropriate Clothing/Sunscreen, Rest Breaks, Hydration	Working in Hot/Cold Weather Conditions
Human Factor Issues	Situational Awareness, Respectful Workplace, Drug and Alcohol Policy, Working Alone Standard	Fitness, Violence, Working Alone, Distractions
Mechanical Energy	Physical Barriers/Guards, PPE, Control of Hazardous Energy Standard, Vehicle Recovery Procedures	Tension, Towing, Rotating Machinery, High Pressure Liquid and Air, Pallet Wrapper, Hydraulic Press, Grinder, Slings, Chains and Boomers
Pinch Points	Situational Awareness, Physical Barriers/Guards, Load Securement, PPE - Gloves, Forklift Procedures, Hydraulic Cylinder Locks	Operating Equipment, Securing Loads
Slips/Trips/Falls	Housekeeping, Physical Barriers, PPE - Foot Protection, Ice/Snow Removal, Zorbball/Diapers	Hidden Hazards, Ice/Snow/Mud, Uneven Surfaces, Cords, Ladder Use
Traffic	PPE - High Vis, Pylons/Barricades/Flashers, Traffic Control Plan	Exposure to Vehicle and Equipment Traffic
Treated Wood	Storage Site Selection, Clean Dunnage, Wood Chips, Sales Agreements	Storage, Handling and Disposal of Treated Wood

## RISK RATING

**20-25 RED = STOP!** We do not do dangerous work. More controls are required. Discussion with Supervisor is mandatory. The job does not resume until it is Orange, Yellow or Green.

**10-16 ORANGE = REVIEW & RE-EVALUATE** Can other controls be applied? Has this created any new hazards/aspects?

**4-9 YELLOW = CAUTION** Confirm all hazards/aspects are identified.

**1-3 GREEN = PROCEED**

LIKELIHOOD

L5	5	10	15	20	25
L4	4	8	12	16	20
L3	3	6	9	12	15
L2	2	4	6	8	10
L1	1	2	3	4	5
	C1	C2	C3	C4	C5

**LIKELIHOOD** What are the chances something could go wrong?

- L5: Definitely:** Event has happened monthly or more often, to your knowledge.
- L4: Likely:** Event has happened multiple times in the past year, to your knowledge.
- L3: Somewhat likely:** Event that has happened within the past year, to your knowledge.
- L2: Possible:** Event has the possibility of occurring or has previously occurred, to your knowledge.
- L1: Rare/unlikely:** Event likely to happen only under extraordinary circumstances.

**CONSEQUENCE** If something did go wrong, how bad could it be?

- C5:** Permanent disability/fatality, extreme adverse environmental effects, effects last more than one year.
- C4:** Lost time, long term environmental effects or remediation required, effects last less than one year.
- C3:** Medical aid, moderate adverse environmental effects, effects last less than a month.
- C2:** First aid, some adverse environmental effects, effects last less than a week.
- C1:** No injury, no adverse environmental effects.

**A DOCUMENTED DISCUSSION WITH SUPERVISOR IS MANDATORY IF THE RISK RATING FOR ANY JOB STEP IS RED. WORK MUST NOT PROCEED UNTIL CONTROLS HAVE BEEN PUT INTO PLACE TO REDUCE THE RISK RATING.**

I have discussed with my supervisor, \_\_\_\_\_, and have resolved with the Hazard/Risk.